Instructions for use of this Slide Deck by JE Dunn personnel

• The following slides are a template for use by JE Dunn safety or site personnel to conduct a verbal / online discussion about our general approach

• Most are self-explanatory – but if you have a question on what a slide means, contact your safety representative

• The slides can be used “as-is” – or you can edit them to match your project specifics

• A longer, written Site Plan document exists and can be sent subsequently

• Remove this instruction slide before presenting!!
Coronavirus Preparedness
Site Plan
Agenda

- Confirmed/Suspected Case Update
- General Requirements (Emphasis on Social Distancing)
- Site Status and Travel Updates
- Site Entry/Exit Requirements
- Social Distancing Examples
- Lunchroom Protocol, Meeting Etiquette, Personal Hygiene
- “What to do if…”
- Use Decision Flowcharts
Coronavirus Cases

Confirmed or Suspected Case

If ANY person at a JE Dunn site or office TESTS POSITIVE or IS SUSPECTED OF HAVING COVID-19

This process applies when anyone at a JE Dunn jobsite or office:
- Tests Positive for COVID-19 OR
- Has a test result pending for COVID-19 OR
- Is told by a medical professional that they likely have COVID-19

Superintendent or Office Leader will:

Ask ill person to leave immediately.

Determine Facts.
- When was ill person last onsite?
- Where was ill person on site?
- What symptoms did ill person have while onsite?
- Who did ill person have Close Contact with onsite?

CLOSE CONTACT: BEING WITHIN APPROXIMATELY 6 FEET (2 METERS) OF A SYMPTOMATIC PERSON WITH COVID-19 FOR 10 MINUTES OR LONGER.

Identify Close Contacts.
- Identify all individuals onsite (JE Dunn employees and others) that had close contact with the ill person on the day they became symptomatic or were last on the jobsite.

Ask Close Contacts to leave immediately.

Manage Incident.

CLEAN
1. Close affected portion of office or jobsite.
2. Follow Deep Cleaning and Disinfecting guidelines.
3. Reopen site.

COMMUNICATE
- Regular email updates to: StaySafeRegion.com Regional Safety Director Director of Construction Director of Field Operations Office Leader Project’s Operations PX Regional President
- Consult StaySafe Team on owner and trade partner communications
- Consult StaySafe team for return to work guidance

TRACK
- Regional Safety Director tracks:
  - Initial response and remediation
  - Individuals impacted
  - When did they return
  - Notification of appropriate authorities
When an individual with COVID-19 (Positive or Suspected) can return to work

Will they be tested for COVID-19 to determine if they are still contagious?

YES

They may return to work when:

They no longer have a fever
(without the use medicine that reduces fevers).

AND

Other symptoms have improved (for example, cough or shortness of breath have improved).

AND

They received two negative tests in a row, 24 hours apart.

NO

They may return to work when:

They are released by a medical professional.

OR

They complete self-isolation for 14 days.

AND

No fever for at least 72 hours
(without the use medicine that reduces fevers).

AND

No symptoms.

AND

At least 7 days have passed since symptoms first appeared.
There is currently no vaccine available to protect you against human coronavirus

Transmission is reduced through:
- Washing your hands often with soap and water
- Avoid touching eyes, nose or mouth with unwashed hands
- Avoid close contact with people who are sick
- Apply sneezing etiquette: sneeze into tissue and discard immediately in bin with lid; wash hands directly afterwards
  - Where no tissue is available, sneeze into your bent elbow
  - Minimize body contact such as a handshake
- If you are mildly sick, keep yourself hydrated, stay at home and rest!
General Requirements

• We are all partners in this
• Think about symptoms
• Do you feel this? Do you see it?
• If sick, stay home!

Coronavirus, Cold, & Flu Symptoms

<table>
<thead>
<tr>
<th>Symptoms</th>
<th>Coronavirus</th>
<th>Cold</th>
<th>Flu</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fever</td>
<td>Common</td>
<td>Rare</td>
<td>Common</td>
</tr>
<tr>
<td>Fatigue</td>
<td>Sometimes</td>
<td>Sometimes</td>
<td>Common</td>
</tr>
<tr>
<td>Cough</td>
<td>Common* (usually dry)</td>
<td>Mild</td>
<td>Common* (usually dry)</td>
</tr>
<tr>
<td>Sneezing</td>
<td>No</td>
<td>Common</td>
<td>No</td>
</tr>
<tr>
<td>Aches and pains</td>
<td>Sometimes</td>
<td>Common</td>
<td>Sometimes</td>
</tr>
<tr>
<td>Runny or stuffy nose</td>
<td>Rare</td>
<td>No</td>
<td>Sometimes</td>
</tr>
<tr>
<td>Sore Throat</td>
<td>Sometimes</td>
<td>Common</td>
<td>Sometimes</td>
</tr>
<tr>
<td>Diarrhea</td>
<td>Rare</td>
<td>No</td>
<td>Sometimes for children</td>
</tr>
<tr>
<td>Headaches</td>
<td>Sometimes</td>
<td>Rare</td>
<td>Common</td>
</tr>
<tr>
<td>Shortness of breath</td>
<td>Sometimes</td>
<td>No</td>
<td>No</td>
</tr>
</tbody>
</table>
CLOSE CONTACT:
BEING WITHIN APPROXIMATELY 6 FEET (2 METERS) OF A SYMPTOMATIC PERSON WITH COVID-19 FOR 10 MINUTES OR LONGER.

Protect by Social Distancing Yourself from Others

10 MINUTES
6 FEET
Site Cleaning and Disinfecting:

- Project teams shall schedule Regular Cleaning and Disinfecting.
- A full deep clean must be completed when positive COVID-19 case is confirmed.
  - JE Dunn has professional services lined up.
- Increased thorough cleaning will continue for the foreseeable future

Lunchroom/Lunch considerations (see samples below)

- The lunchroom should be reconfigured - to reduce potential virus spread
- Prohibit lunch trucks
Social distancing shall be maintained for all indoor and outdoor gatherings or work activities

- Social distancing is defined as maintaining a minimum spacing of 6 ft between individuals.
- This will require the project team to develop area planning and crew sizing.

Travel Restrictions
- No international air travel; domestic air travel requires supervisor approval.
• Employee Screening where required shall follow the JE Dunn screening plan (see Safety Department for Screening guidance)

• We understand that this is not a test for the virus – however, it does give a good indication if someone is potentially unwell

• If your temperature is \(\geq 100.4\) F, do not enter the site and remain at home. Contact your medical provider for direction.
Social Distancing Considerations

- To provide the safest work environment to all employees, onsite teams should consider options to maintain proper social distancing without an entire work shut down. Teams are already displaying best practice management exercise (i.e., virtual meetings in lieu of face-to-face meetings, staggering breaks and lunch times, eliminating stand downs, etc.). These are all great practices, but to maximize the best approach for all employees, we are considering protocols that ensure proper social distancing.

- With a daily workforce of approximately 600-770 employees, teams should consider implementing a 3-shift workforce of 200 employees to 230 employees during each 8-hour shift. This concept allows a full workforce while maintaining proper distances. Teams should consider efforts within the overall facility and avoid focusing teams in congested areas.
WORK AREAS: achieving proper Social Distancing to best protect personnel
• Define # of persons permitted in single area
• Provide expectations to trade partners
• Monitor conformance
Lunchroom Approaches

• A lunchroom can be re-configured into multiple seating areas to ensure safety.

• Consider additional satellite eating areas – add tents, or designate facilities outside of work area(s).

• Consider the maximum lunchroom capacity based on social distancing protocols. Ensure this is facilitated by:
  • Dividing the lunchroom into separate lunchrooms
  • Staggered breaks

• Sit adjacent instead of directly across from each other.

• Respect social distancing.

• General on-site hygiene practices apply – wash, rinse, repeat!

• Increased lunchroom cleaning protocols should be deployed. Clean high touch surfaces between groups.
Phone Calls are to be used in all cases where possible

Meetings. If on site, the following will apply:

• Only half the indicated capacity of the meeting room is permitted. E.g., 10 chairs – only 5 persons allowed. No more than 10 people in any room
• There must be at least one seat between every person
• Where possible open windows
• Meeting to be as short as possible
• General hygiene practices to be adhered to
Personal Hygiene

Innovative Hand Washing Station

“Be Creative”
What to do IF....

COVID-19 – Common signs of infection: RESPIRATORY SYMPTOMS; FEVER; COUGH; SHORTNESS OF BREATH/BREATHING DIFFICULTIES

What to do if....You feel ill while on site:
- Contact your supervisor via telephone
  - Explain your symptoms and discuss your plan to vacate site
- Go home
- Contact your doctor and follow their guidance
- Stay in touch with your supervisor and provide updates on your status

What to do if....You feel unwell before arriving on site:
- Stay away from jobsite
- Contact your Supervisor and explain your situation
- Contact your doctor and follow their guidance
- Stay in touch with your supervisor and provide updates on your status

What to do if....Your colleague is showing signs of illness:
- Keep your safe distance from the person in question
- Ask your colleague to contact his supervisor via telephone

What to do if....You have a high temperature:
- Do not enter site
- Contact your Supervisor and go home
- Contact your doctor and follow their guidance
- Stay in touch with your supervisor and provide updates on your status